

Costing government services



This course provides some of the skills and knowledge required to support The Financial Management Framework for the General Government Sector, outlined in the NSW Treasury Policy and Guidelines Paper TPP 00-4.



This course aligns to the Diploma of Government: Financial Management qualification from the national Public Sector Training Package (PSP04).

WHO SHOULD ATTEND

This course is for:

- line managers with responsibility for setting and managing the budget of a business unit or cost centre within an agency or government business enterprise or those who aspire to this role
- managers responsible for costing projects or other activities in an agency or government business enterprise
- finance and administration staff preparing costing information to support management in planning and decision making.

WHAT THE PROGRAM OFFERS

In the modern public sector, there is a growing need to understand cost and cost behaviour. The aim of this program is to provide step by step guidance on identifying, quantifying and, most importantly, making decisions based on the full understanding of cost and cost behaviour in service delivery.

The program considers a range of costing approaches, including an examination of activity based costing techniques. The program also considers the effective use of costing information, particularly in business cases, to support program resourcing as well as building internal efficiencies in service delivery.

LEARNING OUTCOMES

At the conclusion of this course participants will:

- identify the information required for decision making
- understand key costing terminology
- be aware of the activities to produce outputs
- distinguish between cost and price
- understand cost/volume relationships
- identify overhead allocation tools and options
- use activity based costing/management techniques to cost activities and outputs
- use activity based costing/management techniques as a tool for improvement
- report information to decision makers
- discuss the issues in implementing activity based costing/management.

PROGRAM FACILITATOR

This program is facilitated by **David Hurrell** or **Paul Barnes**.

David Hurrell is an experienced financial management trainer who has worked with a wide range of New South Wales, Queensland, Northern Territory, Tasmanian and Commonwealth agencies in the areas of budget management and reform. David's qualifications include a Master's Degree in Accounting, the Graduate Management Qualification, a Graduate Certificate in Procurement and an Advanced Diploma of Government (Contract Management).

Paul has been designing and delivering high quality, relevant and effective financial management training to private and public sector organisations since 1989. Paul is also the co-author of two financial management textbooks published by the New South



Institute of
Public Administration
Australia NSW

Wales University Press. Paul's qualifications include a Bachelor of Arts (Hons) in Accounting and a Graduate Diploma in Education.

BENEFITS FOR PARTICIPANTS

- Development of a detailed understanding of costing terminology and techniques used in the NSW Government environment
- The ability to apply an activity based approach to costing
- The ability to effectively control costs in the work environment.

BENEFITS FOR THE ORGANISATION

- Improved knowledge of the NSW Government approved costing techniques, costing of government services in support of budget submissions, and monitoring and controlling of costs.

PARTICIPANT COMMENTS

"This course provided a comprehensive overview of the subject. It worked well too, as I had done the Budget Process course earlier in the year – the two courses fitted well together."

"The explanations and relevant examples made it very clear."

1 DAY COURSE

INHOUSE COURSES

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